

DRAFT
Meeting Minutes of the Traverse City Housing Commission
April 14, 2023

A Special Meeting of the Traverse City Housing Commission called by Commissioners Lockwood and Workman was called to order by President Heather Lockwood in the Third Floor Community Room of Riverview Terrace Apartments, 150 Pine Street, Traverse City, Michigan at 2:02 P.M.

I **ROLL CALL**

The following were present:

Commissioners – Jim Friend, Heather Lockwood, Roger Putman, and Wayne Workman. Mitchell Treadwell was excused (listened via phone).

Staff – Tony Lentych, Executive Director, Kim Fehrenbach, Property Manager, and Alisa Korn, Project Manager.

Residents – Robert Antkiewicz, Ellen Corcoran, Pam Kole, Beth Loehner, Betty Osbourne, and Jeff Turner.

Guests/Public – None.

II **APPROVAL OF AGENDA**

Commissioner Workman moved (Putman support) to accept the agenda as presented. The motion was unanimously approved.

III **NEW BUSINESS**

A. A memorandum outlining several proposed steps to assist in the transition of the executive director was introduced by staff. The Executive Committee was recommending that staff be authorized to negotiate two contracts: One for professional human resource services to conduct a search for a new executive director and the other for a services contract between TCHC and Judy Myers.

After a lengthy discussion, Commissioner Putman moved (Workman support) to authorize staff to seek and negotiate a contract with a professional human resources firm to conduct a search for new executive staff person. The contract final contract will be vetted at the next regular meeting. The motion was unanimously approved.

Staff outlined the benefits of hiring a consultant to work directly with TCHC in order to manage the executive search contract, assist with board meetings (preparation), and other executive functions. This contract would also ensure that current staff is not over burdened by the workload of the current executive director. It was also noted that there will be some re-arranging of duties among the staff prior to departure of the Executive Director. These changes are being made in consultation with the staff and under their direction – this includes the hiring of a new entry-level staff person as part of the FSS grant agreement.

Staff reported that current consultant, Judy Myers, the retired Executive Director of the Cadillac Housing Commission, is interested in serving in this role. Commissioner Lockwood moved (Friend support) to authorize staff to negotiate a professional service contract with Judy Myers, not to exceed \$70.00 per hour.

Roll Call

Friend	Yes
Putman	Yes
Lockwood	Yes
Workman	Yes

The motion was unanimously approved.

IV PUBLIC COMMENT

Betty Osbourne inquired into the status of the RTRC during this process and wanted to know if they residents would have standing during the search and wants to ensure that residents' interested are protected.

Pam Kole asked that the next director "be nice" to residents.

Ellen Corcoran noted that staff has been supportive of the RTRC and all resident's concerns.

V COMMISSIONER COMMENT

Commissioner Putman stated that he will miss the executive director.

Commissioner noted that staff had an innovative approach to this work.

Commissioner Friend believes that TCHC is now a "model housing commission".

Commissioner Lockwood thanked staff for all of the work conducted on behalf of the housing commission and for all of the major changes to the organization.

VI ADJOURNMENT

Commissioner Putman moved (Friend support) to adjourn the meeting. The motion was approved and President Lockwood closed the meeting at 2:40 P. M. It was announced that the next regular meeting will be on April 28, 2023 at the Governmental Center.

Respectfully submitted,

Tony Lentych, Executive Director and Recording Secretary

Heather Lockwood, President