

## **Meeting Minutes of the Traverse City Housing Commission February 25, 2022**

A Regular Meeting of the Traverse City Housing Commission was called to order by President Heather Lockwood in the Second Floor Committee Room at the Governmental Center, 400 Boardman Avenue, Traverse City, Michigan at 9:02 A.M.

### **I ROLL CALL**

The following were present:

- Commissioners – Jim Friend, Heather Lockwood, Roger Putman, and Mitchell Treadwell.  
Wayne Workman was excused.
- Staff – Tony Lentych, Executive Director, and Angie Szabo, Property Manager.
- Residents – None.
- Guests/Public – Beth Balentine and Kaye LaFond.

### **II APPROVAL OF AGENDA**

Commissioner Putman moved (Friend support) to approve the agenda as presented. The motion was unanimously approved.

### **III PUBLIC COMMENT**

Two members of the public introduced themselves and both expressed their interest in the Housing Commission.

### **IV CONSENT AGENDA**

Commissioner Putman moved (Treadwell support) to accept the Consent Agenda as presented in the February 25, 2022 packet.

#### **Roll Call**

Putman	Yes
Treadwell	Yes
Friend	Yes
Lockwood	Yes

The motion was unanimously approved. The Consent Agenda was as follows:

- A. Meeting Minutes of January 28, 2022 Regular Meeting.
- B. Schedule of Disbursements for January 2022 for the Public Housing Program.
- C. Schedule of Disbursements for January 2022 for Housing Choice Voucher / Section 8 Program.
- D. Payment of Invoices for February.
- E. Financial Statements for January 2022.

### **V COMMITTEE REPORTS**

- A. The meeting minutes from the February 18, 2022 Executive & Finance Committee meeting was presented. Staff noted reported that he was able to get the salary information from the city and the county for salary comparison project.

- B. The meeting minutes from the February 17, 2022 Governance & Compliance Committee meeting was presented. The Committee will begin work on the HCV/Section 8 Administrative Plan.
- C. The meeting minutes from the February 3, 2022 Communication & Outreach Committee meeting was presented. It was the first meeting of the committee in over a year. A website refresh and marketing for the BATA – TCHC project was discussed.

**VI STAFF AND PROGRAM REPORTS**

- A. The Executive Director’s February Report was presented. Staff was asked to provide an update on the Elk Rapids Housing Task Force and was also asked to provide an update on the County’s ARPA committee.
- B. The February 2022 Family Self-Sufficiency Report was presented and accepted. One participant graduated last month and another person has signed up.
- C. The Resident Council Report for February 2022 in the packet was reviewed. They now have over \$6000.00 in their account which is their largest amount ever.

**VII OLD BUSINESS**

- A. The TCHC Policy Review Schedule was presented and briefly reviewed. There were no questions.
- B. Staff submitted a memorandum on activities with the RAD Program. The denial of our Waiver Request was over turned and the letter was attached. There will be a RAD Meeting on a Saturday so that families and friends can attend.
- C. A memorandum on the BATA/LaFranier Road project was reviewed. The planning commission approved the “findings of fact” and is recommending the project to the Garfield Township Trustees. Due to some scheduling issues, the final PUD approval is now scheduled for March 22, 2022. Three new site drawings were shared with Commissioners.

**VIII NEW BUSINESS**

- A. Staff introduced a memorandum announcing a public hearing for TCHC’s CFP Annual Plan. This did not require any action by the Commission.

**IX CORRESPONDENCE**

Three (3) items of correspondence were presented and accepted into the record: two recent articles (Record Eagle and the Ticker) on the BATA-TCHC deal and a Record-Eagle op-ed critical of the County’s ARPA committee.

Staff also announced that the Cheboygan Housing Commission contacted TCHC about a possible contractual relationship – expect more information soon.

**X PUBLIC COMMENT**

None.

XI **COMMISSIONER COMMENT**

Commissioner Putman announced that he may miss some meetings due to an upcoming medical procedure.

XII **ADJOURNMENT**

Commissioner Putman moved (Friend support) to adjourn the meeting. The motion was approved and President Heather Lockwood announced the next meeting on March 25, 2022 and closed the meeting at 9:55 A.M.

Respectfully submitted,



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Tony Lentych, Executive Director and Recording Secretary



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Heather Lockwood, President