



TRAVERSE CITY HOUSING COMMISSION

150 Pine Street, Traverse City, Michigan, 49684

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TCHousing.org

NOTICE

**THE TRAVERSE CITY HOUSING COMMISSION WILL CONDUCT ITS ANNUAL MEETING
ON FRIDAY, JUNE 24, 2022 AT 9:00 A.M.**

THIRD FLOOR COMMUNITY ROOM – RIVERVIEW TERRACE APARTMENTS

150 Pine Street, Traverse City, Michigan, 49684

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POSTED: JUNE 22, 2022

The Traverse City Housing Commission does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Please, contact the Traverse City Housing Commission Office, 150 Pine Street, Traverse City, Michigan, 49684, (231) 922-4915, to coordinate specific needs in compliance with the non-discrimination requirements continued in Section 35.087 of the Department of Justice Regulations. Information concerning the provisions of Americans with Disabilities Act (ADA), and the rights provided hereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting, please notify the Executive Director immediately. Please note that the Traverse City Housing Commission is committed to a dialog that is constructive, respectful, and civil. We ask that all individuals interacting verbally or in writing with the Commission honor these values.

AGENDA

I CALL TO ORDER & ROLL CALL

II PUBLIC HEARING

Housing Choice Voucher (HCV) Administrative Plan

III APPROVAL OF AGENDA

IV PUBLIC COMMENT

V CONSENT AGENDA

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Agenda be removed from and placed elsewhere on the agenda for full discussion. Such requests will automatically be respected. If an item is not removed from the Consent Agenda the action noted on the Agenda is approved by a single Commission action adopting the Consent Agenda (*all items on the Consent Agenda are printed in italics*).

- A. *Consideration of Approval of May 26, 2022 Regular Meeting Minutes:* Approval Recommended.
- B. *Consideration of Approval of Schedule of Disbursements for May 2022 for Public Housing Program:* Approval Recommended.
- C. *Consideration of Approval of Schedule of Disbursements for May for HCV (Section 8) Program:* Approval Recommended.
- D. *Review & Approval of Payment of Invoices for June 2022:* Approval Recommended.
- E. *Review & Acceptance of Financial Statements for May 2022:* Approval Recommended.

VI COMMITTEE & COMMISSIONER REPORTS

- A. Executive & Finance Committee Meeting: June 14, 2022
- B. Governance & Compliance Committee Meeting: June 16, 2022

VII STAFF & PROGRAM REPORTS

- A. Executive Director's Report: June 2022
- B. Family Self-Sufficiency (FSS) Program Report: June 2022
- C. Resident Council Report: June 2022

VIII OLD BUSINESS

- A. TCHC Policy Review Schedule: June 2022
- B. Memorandum on RAD Update: Review
- C. Memorandum on TCHC – BATA Transit Oriented Development Update: Review
- D. Human Resources: Review of Executive Director

IX NEW BUSINESS

- A. **TCHC Annual Meeting:** Election of Officers, Code of Conduct Certification
- B. Resolution on the Appointment of TCHC Secretary: Action Required
- C. Resolution to Change Authorized Account Signers: Action Required
- D. Resolution to Adopt Changes to TCHC By-Laws: Action Requested
- E. Resolution to Remove Doubtful Accounts: Action Required
- F. Resolution on Property Disposition: Action Required
- G. Resolution to Adopt Fiscal Year 2023 Consolidated Operating Budget: Action Requested
- H. Resolution to Update & Amend the HCV Admin Plan: Action Requested

X CORRESPONDENCE

- A. June 3, 2022 E-Mail from Attorney Carl Coan

XI PUBLIC COMMENT

XII COMMISSIONER COMMENT

XIII ADJOURNMENT

NEXT SCHEDULED MEETING: August 26, 2022 at 9:00 A.M. Study Session possible in July.